

BOROUGH OF MILLTOWN

ORDINANCE #16-1429

AN ORDINANCE OF THE BOROUGH OF MILLTOWN, COUNTY OF MIDDLESEX, STATE OF NEW JERSEY, AMENDING CHAPTER 8 OF THE BOROUGH CODE OF THE BOROUGH OF MILLTOWN, ENTITLED "SCHOOL-AGED CHILD CARE PROGRAM"

BE IT ORDAINED, by the governing body of the Borough of Milltown, County of Middlesex, State of New Jersey, as follows:

SECTION 1. The Borough Code of the Borough of Milltown is hereby amended and supplemented so as to amend Chapter 8, entitled "School-Aged Child Care Program" so as to amend Section 8-3 "Hours of Operation" which shall read in its entirety as follows:

§8-3 HOURS OF OPERATION.

The Milltown School-Aged Child Care Program will operate for twelve (12) months each year.

During the school year, the Parkview and Joyce Kilmer Programs will operate from school closing until 6:00 p.m. on school days. Commencing September, 1997, the programs will operate from 7:15 a.m. until school opens and from school closing until 6:00 p.m. on school days.

In the event of scheduled early dismissal, each program will operate from the time of early dismissal until 6:00 p.m. There will be no program after school in the event of early dismissal due to inclement weather or an emergency.

SECTION 2. The Borough Code of the Borough of Milltown is hereby amended and supplemented so as to amend Chapter 8, entitled "School-Aged Child Care Program" so as to amend Section 8-4 "Fees" which shall read in its entirety as follows:

§8-4 Fees

a. *School Year Program.*

1. Registration. There is an annual forty (\$40.00) dollars nonrefundable fee per child.
2. Tuition. Tuition shall be paid in equal monthly installments due by the 25th of each

preceding month during the school year as follows:

(a) Before school.

Three (3) days per week: per child—\$60.00 per month

Five (5) days per week: per child—\$90.00 per month

1 Day Per Week - \$10/day

1 Week per Month - \$25/week

Maximum per diem per Month - \$90

(b) After school.

Three (3) days per week:

First child in family—\$175.00 per month, pro-rated

Each additional child in family—\$105.00 per month, pro-rated

Five (5) days per week:

First child in family—\$225.00 per month, pro-rated

Each additional child in family—\$135.00 per month, pro-rated

1 Day per diem - \$15/day

1 Day/week per Month - \$60/month

2 Days/week per Month - \$120/month 1st Child, \$100/month 2nd Child

4 Days/week per Month - \$195/month 1st Child, \$175/month 2nd Child

Penalty Fees—

1. Late Fee: (after due date) \$15.00
2. Insufficient Funds / Returned Check Fee \$25.00
3. A penalty fee of \$15.00 shall be paid for each fifteen (15) minute period that a parent is late picking up a child after 6:00 p.m. (i.e. 6:01 p.m.–6:15 p.m. = \$15.00, 6:16 p.m.–6:30 p.m. = \$30.00)

b. *Summer Program.*

1. Registration.

Resident: There is an annual \$40.00 nonrefundable fee per child.

Nonresident: There is an annual \$50.00 nonrefundable fee per child.

Late Fee: (after due date) \$15.00

Insufficient Funds / Return Check Fee \$25.00

2. Tuition. Tuition shall be paid in equal monthly installments due by the 25th of each preceding month during the Summer Program as follows:

(a) Milltown Residents.

(1) *June Partial Fees* - NEW REGISTRANTS ONLY

(This Fee is for children who have NOT participated in the school year June SACC Program)

5 Days per week \$150 1st Child \$145 Each Addtl Child

3 Days per week \$125 1st Child \$100 each Addtl Child

(2) Three (3) days per week:

June

First child in family—\$490.00 per month (pro-rated based on school closing date)

Second child in family—\$465.00 per month (pro-rated based on school closing date)

Third child in family—\$415.00 per month (pro-rated based on school closing date)

July and August

First child in family—\$490.00 per month

Second child in family—\$465.00 per month

Third child in family—\$415.00 per month

(3) Weekly and Per Diem Fees

1 Week Summer SACC- July & August 1st Child - \$125/week 2nd Child: \$120/week

(4) Five (5) days per week:

June

First child in family—\$600.00 per month (pro-rated based on school closing date)

Second child in family—\$575.00 per month (pro-rated based on school closing date)

Third child in family—\$525.00 per month (pro-rated based on school closing date)

July and August

First child in family—\$600.00 per month

Second child in family—\$575.00 per month

Third child in family—\$525.00 per month

(5) Weekly Fees

1 Week Summer SACC- July & August 1st Child - \$150/week 2nd Child: \$145/week

(6) Per Diem Fees - 1 Day Per Week Summer SACC

Per Child: \$35/day 2nd Child: \$30/day

(7) Penalty Fee—A penalty fee of \$15.00 shall be paid for each fifteen (15) minute

period that a parent is late picking up a child after 6:00 p.m. (i.e. 6:01 p.m.–6:15 p.m. = \$15.00, 6:16 p.m.–6:30 p.m. = \$30.00)

(b) Non-Milltown Residents.

(1) Three (3) days per week:

June – Partial Fees

3 Days per week \$175 each child

Per child—\$565.00 per month (pro-rated based on school closing date)

July and August

Per child—\$565.00 per month

1 Week Summer SACC - July & August \$145/week each child

(2) Five (5) days per week:

June – Partial Fees

5 Days per week \$200 each child

June

Per child—\$675.00 per month (pro-rated based on school closing date)

July and August

Per child—\$675.00 per month

(3) Weekly Fees - 1 Week Summer SACC - July & August

\$175/week each child

(4) Per Diem Fees - 1 Day Per Week Summer SACC

\$40/day each child

(5) Penalty Fee—A penalty fee of \$15.00 shall be paid for each fifteen (15) minute period that a parent is late picking up a child after 6:00 p.m. (i.e. 6:01 p.m.–6:15 p.m. = \$15.00, 6:16 p.m.—6:30 p.m. = \$30.00)

(Ord. No. 974 § 4; Ord. No. 989 § 3; Ord. No. 1030; Ord. No. 1072; Ord. No. 01-1095; Ord. No. 02-119; Ord. No. 03-1142; Ord. No. 04-1166; Ord. No. 05-1210; Ord. No. 06-1226; Ord. No. 11-1334)

SECTION 3. The Borough Code of the Borough of Milltown is hereby amended and supplemented so as to amend Chapter 8, entitled “School-Aged Child Care Program” so as to amend Section 8-15 “Policy on the Release of Children” which shall read in its entirety as follows:

§ 8-15 Policy on the Release of Children

a. The Center shall maintain on file a written policy on the release of children, which shall include:

1. The provision that each child may be released only to the child's custodial parent(s) or person(s) authorized by the custodial parent(s), as specified in N.J.A.C. 10:122-6.8(a)1ii and iii, to take the child from the Center and to assume responsibility for the child in an emergency if the custodial parent(s) cannot be reached;

(a) The provision that each child only be released to an authorized adult, 18 years old and older, with written authorization submitted by the child's custodial parent(s) or person(s), including name, address and telephone number of the authorized adult.

2. The provision that a child shall not be visited by or released to a non-custodial parent unless the custodial parent specifically authorizes the Center to allow such visits or releases in writing. This written authorization, including the name, address and telephone number of the non-custodial parent(s), shall be maintained on file. If a non-custodial parent has been denied access, or granted limited access, to the child by a court order, the center shall secure documentation to this effect and maintain a copy on file;

3. Written procedures to be followed by staff member(s) if the parent(s) or person(s) authorized by the parent(s) as specified in paragraph a,1 above, fails to pick up a child at the time of the Center's daily closing. The procedures shall require that:

(a) The child is supervised at all times;

(b) Staff members attempt to contact the parent(s) or person(s) authorized by the parents; and

(c) An hour or more after closing time, and providing that other arrangements for releasing the child to his or her parent(s) or authorized person(s) have failed and the staff member(s) cannot continue to supervise the child at the Center, the staff member shall call the Division's 24-hour Child Abuse Hotline to seek assistance in caring for the child until the parent(s) or person(s) authorized by the child's parent(s) is able to pick up the child; and

4. Written procedures to be followed by a staff member if the parent or person authorized by the parent, as specified in paragraph a,1 above, appear to be physically and/or emotionally impaired to the extent that, in the judgment of the Director and/or staff member, the child would be placed at risk or harm if released to such an individual. The procedures shall require that:

(a) The child shall not be released to such an impaired individual;

(b) Staff members attempt to contact the child's other parent or an alternative person authorized by the parent; and

(c) If the Center is unable to make alternative arrangements, as noted in paragraph a,3(c) above, a staff member shall call the Milltown Police Department or Division's 24-hour Child Abuse Hotline to seek assistance in caring for the child.

b. No child shall be released from the program unsupervised except upon written instruction from the child's custodial parent.

(Ord. No. 974 § 15)

SECTION 4. All Ordinances or parts of ordinances inconsistent herewith are hereby repealed.

SECTION 5. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such portion shall Ordinance 16-1429 Amending Chapter 8 SACC

be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.

SECTION 6. This ordinance shall take effect after second reading and publication as required by law.

Introduced: May 9, 2016

Recorded Vote

Motion made by Youth in Government Student Jenn Kane representing Councilwoman Kerber
 Second by Youth in Government Student Maddie Hellerich representing Councilman Guthlein

Roll Call

	Aye	Nay	Abstain	Absent
Council President Dixon	X			
Councilman Farkas	X			
Councilman Guthlein	X			
Councilman Guyette	X			
Councilwoman Kerber	X			
Councilman Ligotti	X			

Adopted on First Reading
 Dated: May 9, 2016

Gabriella Siboni, RMC
 Borough Clerk

Adopted: June 13, 2016

Recorded Vote

Motion Made by Council President Dixon
 Second by Councilwoman Kerber

	Aye	Nay	Abstain	Absent
Council President Dixon	X			
Councilman Farkas	X			
Councilman Guthlein	X			
Councilman Guyette	X			
Councilwoman Kerber	X			
Councilman Ligotti	X			

Adopted on Second Reading
 Dated: June 13, 2016

Gabriella Siboni, RMC
 Borough Clerk

Approval by the Mayor on this 13th day of June, 2016.

Eric A. Steeber, Mayor